

TEAC Net Procedure

This net meets each Sunday evening at 8 PM local time, on the TEAC repeater frequency. Net control will be assigned in advance. It is the duty of assigned net control to find replacement net control person if unable to meet their assignment. Don't wait till the last minute to read the script, prepare for net control duties or find a replacement net control person.

Duties of Backup Net Control.

1. Be prepared to start the weekly training net as would the Primary Net Control.
2. Start the Net if the Primary Net control fails to come up within 5 minutes of schedule.
3. Start the Net if specifically requested to by the scheduled Primary Net Control.
4. Record the call signs of all stations that check-in to the net, and their traffic.
5. Be prepared to assume net control at the request of Primary Net Control.
6. Take over as Primary Net Control if Primary Net Control drops off without notice.
7. Especially for a simplex net, act as relay if needed for stations not heard by the Primary Net Control.
8. At the conclusion of the net, confirm with the Primary Net Control the total number of check-ins and total net time.

The primary and backup Net Control Station should be prepared at 7:45 PM local time. At 7:50 PM and 7:55 PM local time, make the following announcement on the net frequency.

Here is an outline of the minimum items required for a net. If you are going to roll your own please do it in advance of the net and share a copy of your script. There is always room for improvements for net scripts.

1. Advanced notice that net is about to start usually 15 and 5 minutes in advance.
2. Opening introduction consisting of:
 - a. Identification of net, net controller and backup net controller.
 - b. Identification of repeater and permission of repeater trustee.
 - c. Statement of purpose(s) of net.
3. Pause for emergency or priority messages. A real pause if required you should ask if any station has a relay item as well.
4. Take and acknowledge checks in. Order of checks in is net control discretion. Need to record all call signs, and if traffic, comments or questions are presented. Note any items requiring follow up.
5. Once signins are complete, handle all traffic, comments and questions.
6. ARRL training (optional).
7. ARRL radio news (if available).
8. Late check ins, note any comments, membership and traffic.
9. Acknowledge each check in prompt for comments
10. Add any net control operator comments or information
11. Announce any meetings or events of interest
12. Check for checkins once again.
13. Process any traffic or questions.
14. Close net, announce next net meeting.

Note:

Here is a typical script to use for source material. Your work on a net starts about 30 minutes prior to the net where you prepare log in sheet, practice net script, make sure the repeater is available and prepare for alternate repeater use if necessary. There should be a plan in place if normal repeater is unavailable.

This is <YOUR CALLSIGN>, I will begin the TEAC ARC Sunday Night Net, in <10 or 5> minutes. A clear frequency for the net will be appreciated.

NET PREAMBLE (CQ, CQ, CQ)

QST, QST, QST, This is <YOUR CALLSIGN>, net control station for tonight's net.

This net meets each Sunday evening at 8 PM local time.

IF ON A REPEATER (skip this section if on simplex):

Tonight's net is using the Texas Emergency Amateur Communicators Amateur Radio Club (TEAC) repeater, with the permission of the repeater trustee Frank Hormann KM5I. Repeater frequency is numbers 145.430 MHz with a negative numbers 600 KHz offset and no repeater access tones. This net meets for the purpose of encouraging communications among the amateurs in the North East Harris county, east Montgomery county and surrounding areas.

This net also meets for the purposes of encouraging interest in, and providing information regarding Amateur Radio, and TEAC. You do not have to be a member of TEAC, nor a member of any amateur radio club, to participate in this net. This net is conducted under the direction of the TEAC Amateur Radio Club.

Any station with emergency or priority traffic may break in at any time by giving their call sign and stating "emergency traffic," or "priority traffic," as appropriate. Emergency traffic is defined as any immediate threat to life or property. Priority traffic is any official message to or from any public service organization. If there is any emergency or priority traffic, please come now.

During the net, please allow pauses between transmission to allow the repeater to reset and any emergency traffic to be heard.

On this net, traffic includes formal messages and also announcements, questions, comments, and other items of interest to TEAC members. Additionally, amateurs can use this net to list activities and items of interest to the general amateur community, or equipment you may have for sale or wish to acquire.

When checking in to this net, give your call sign, and first name, your general geographical area, and state if you have any traffic or comments for the net.

Once check ins are completed the net will be opened up for comments prior to the playing of this week's ARRL radio news.

All stations are requested to remain on frequency until the net closes.

Note

Acknowledge the call signs you hear before asking for more stations.

Call each station that checked in with traffic, in the order they checked in, asking each one: Their name, call sign, and the general nature of their traffic should be recorded for reference. For more participation, you should ask each station checking in for some response.

Note:

Based upon the nature of their traffic, you decide if the traffic should be passed now, or if it is part of the training. If appropriate, call each station that listed traffic, and have them pass it now. Generally, allow these stations to make their announcements before proceeding.

Note: Here is one way to control check in rate and keep some sanity.

I will now take check-ins from stations with call sign suffixes beginning: A alpha through L Lima. I would like to take five check ins prior to acknowledgement of check in.

Acknowledge the call signs you hear before asking for more stations. Continue to M mike through S sierra when no one answers.

Acknowledge the call signs you hear before asking for more stations. Continue when no one answers T tango through Z zulu.

Acknowledge the call signs you hear before asking for more stations. Continue when no one answers. A alpha through Z zulu Acknowledge the call signs you hear before asking for more stations. Continue when no one answers

Additional check-ins will be taken at the end of the net.

Note:

There is a lot of variability here for where to go. Typically one will ask for comments on any information presented during the traffic or training presented. Typically you want just one subject discussed at a time. If this is a formal net, net control must recognize each station.

This is <YOUR CALLSIGN>, I will now take any additional check-ins for the TEAC net. When checking in to the net, give your call sign, name, location. Stations with call sign suffixes A alpha through Z zulu come now.

Note:

Acknowledge the call signs you hear before asking for more stations, continue when no new stations or rechecks are heard.

Note:

Call each station in the order they checked in, asking each one:

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Their name, general location, and if they have any traffic for the net

Is there any further business for the net?

This is <YOUR CALLSIGN> now closing the TEAC net. This net meets each Sunday evening at 8 PM local time. This net will meet next Sunday night on the TEAC repeater. This is <YOUR CALLSIGN> now returning the W5SI repeater to normal use. Thank you for your participation in the net.

Note:

For TEAC net you should send check in list with those who had traffic identified along with total time of net to President and VP of TEAC.